

## **Daily Schedule Spring/Summer – Preschool Room**

- 7:30-7:45 Staff prep-time
- 7:00-8:00 All children arrive in the preschool room, – carpet toys, and table activities are open for the children to enjoy. (Toddlers are to go to their room)
- 7:45 *Children from other rooms may now proceed to their designated room Junior & Primary Schoolage and kindergarten*
- 8:00-8:30 Tidy up, wash hands and gather at the table to eat morning snack.
- 8:30-8:45 Prepare for outdoor play (sun hat, sun glasses, sunscreen applied and running shoes)  
Washroom/diaper routine implemented as needed.
- 8:45-9:50 Outdoor/physical play – includes but does not limit to staff directed activities provided for the children (located on program plan-two to choose from) or children initiated activities using items located in the playground  
OR  
Alternate gross motor location/space due to inclement weather – includes but does not limit to the gymnasium, atrium, school library or an empty daycare room. Please see *Inclement Weather* box located near the posted Program Plan.
- 9:50-10:00 Tidy up and begin the transition back to the Rainbow Room, wash hands.  
Washroom/diaper routine implemented as needed.
- 10:00-10:40 Child and staff initiated learning experiences.
- 10:40-10:50 tidy up the room.
- 10:50-11:15 one staff initiates circle time, the other staff sets out beds, washes tables and set out dishes for lunch, and the toileting routine.
- 11:15-11:50 Wash our hands and eat lunch.
- 11:50-12:00 Wash hands and faces. Toileting if needed. 8 designated children will line up at the back to go play in the kindergarten room. The other half helps stack chairs and clean up after lunch.
- 12:00-12:40 Rub the children's backs /sweep and/or mop floors
- 12:40 The other group returns and settles on their beds.
- 1:00 Quiet activities for the non-sleepers and early risers. See box located near the posted Program Plan.
- 1:00-2:00 *Early shift staff on lunch.*
- 2:00-3:15 *Later shift staff on lunch.*
- 2:00-2:15 Sleeping children wake up, beds are put away, washroom/diaper routine implemented as needed

- 2:15-3:20 Child and staff initiated learning experiences.
- 3:20-3:30 Tidy up for Snack
- 3:30-4:00 Eat afternoon snack
- 4:00-4:20 one staff initiates story time and prepare for outdoor play (sun hat, sun glasses, sunscreen re-applied and running shoes) and one staff cleans tables and tidy's up snack, also does toileting as well.
- 4:00-5:15 Outdoor/physical play – includes but does not limit to staff directed activities provided for the children (located on program plan-two to choose from) or children initiated activities using items located in the playground  
OR  
Alternate gross motor location/space due to inclement weather – includes but does not limit to the gymnasium, atrium, school library or an empty daycare room. Please see *Inclement Weather* box located near the posted Program Plan.
- 5:15-5:25 Tidy up and begin the transition back to the Rainbow Room, wash hands. Washroom/diaper routine implemented as needed
- 5:30-5:40 Wash hands and evening snack is offered.
- 5:40-6:00 Table activities, book and puzzles.

**REVISED MAY 2017**